



## **Alton Parish Council**

You are hereby summoned to attend a meeting of Alton Parish Council at the Village Hall, Hurstons Lane, Alton on Wednesday 14 October 2026 at 7pm.

Mrs A Barker

Clerk to the Parish Council

Tel: 07961 546158

Members of the public and press are welcome to attend.

### **Agenda**

**1. Open the meeting.**

**2. Apologies.**

**3. Declarations of Interest**

Members are invited to declare any interests they may have, in any matter identified for discussion at the Meeting.

**4. Minutes.** Meeting held on Wednesday 9 September 2026.

**5. Matters Arising/Action updates.**

**6. Alton Towers.**

**7. Footpaths.**

**8. Village Hall.**

- i. Consideration of Heads of Agreement with Parish Council & Land Tenure Document
- ii. "No Camping" Sign
- iii. Request for Support for New Playground fencing
- iv. Access across playing field to adjoining housing

**9. Grounds Maintenance/Lengthsman.**

- i. Planters at Village Hall
- ii. Maintenance of Triangle at Malthouse Road/Station Bank



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### **10. Highways and Road Safety.**

- i. Consideration of methods of dissemination of information to residents.
- ii. Follow up from Councillor Surgery – 2 September 2026

### **11. Parish Cemetery and St Peter's Churchyard.**

### **12. Planning and Licensing Applications.**

- i. SMD/2026/0464. Mr Jack Nathercott, Cliff Farm Cottage, New Road, Alton.  
Extension to existing single story detached garage.

### **13. Planning Decisions.**

- i. SMD 2026/0087. Mr Jefferey Holtom, 22 Town Head, Alton. Widening of existing driveway by relocating the left-hand wall 1.5m, increasing the wall corner radius to 3.0m, installation of low-level lighting, relocation/removal of small trees and shrubs and the installation of new wider timber five-bar gates to replace existing gates. **Approved**
- ii. SMD 2026/0088 Mr Jefferey Holtom, 22 Town Head, Alton. Listed Building Consent for the widening of existing driveway by relocating the left-hand wall 1.5m, increasing the wall corner radius to 3.0m, installation of low-level lighting, relocation/removal of small trees and shrubs and the installation of new wider timber five-bar gates to replace existing gates. **Approved**

### **14. Section 106 project update.**

- i. Consideration of Pitch Project Plan and Decision as to Next Steps

### **15. Parish Council.**

- i. British Legion Donation
- ii. CILCA for Clerk
- iii. Councillor Vacancy
- iv. Council Website & Councillor Emails

### **16. Correspondence/Communications:**

#### **Requiring response:**

- i. Various Cemetery Enquiries.



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- ii. Various communications with lengthsmen
- iii. Request from Religious Organisation in France requesting information regarding the church at Bradley le Moors.

### **For information only:**

- iv. Request to add Staffs Walking Guides to Website
- v. SPCA Information regarding "Understanding Material Planning Considerations"
- vi. Supportive Communities Partnership Networking Events Programme
- vii. Notification of Phoenix Singers Autumn Concert
- viii. Licensing Authority Applications showing details of applications from Alton Towers.
- ix. Information accompanying email from Keith Ford re: Clerk Pay.
- x. Dates for Autumn Wellbeing Sessions
- xi. Notification of Staffordshire Local Council Conference on 23 November.
- xii. Opportunity to Sign the Armed Forces Covenant.

### **17. Finance:**

- i. Clerk Hours for Section 106 work

#### **Payments:**

- ii. Clerk Salary £527.77
- iii. Clerk Mobile Phone £13.00
- iv. Village Hall £28.00 - (September Hire)
- v. Staffs Hedgelaying £285.00
- vi. Key Maintenance Group £572.00 (£476.67; VAT £95.33)
- vii. Staffs Hedgelaying £300.00
- viii. Interest £0.58

#### **Income:**

- ix. Interest £19.77
- x. Precept £10,250

#### **Final:**

- xi. Authorised payments to be signed off by the Council.
- xii. Current bank balances to be presented to the Council.

### **18. Close the meeting.**